



# Human Resources Administration for Educational Leaders

*M Scott Norton*

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**A comprehensive and research-based text detailing the important relationship between school administration and human resources administration.**

*"The author provides [students] with specific strategies for navigating the treacherous waters of personnel selection, development, retention, and removal. I wish I had the book when I began my work as Director of Personnel."*

*?Zach Kelehear  
University of South Carolina*

**Human Resources Administration for Educational Leaders** balances theory and pedagogy to demonstrate the historical evolution of the human resources function in education, the link between human resources and organizational effectiveness, and the new trends in human resources accountability.

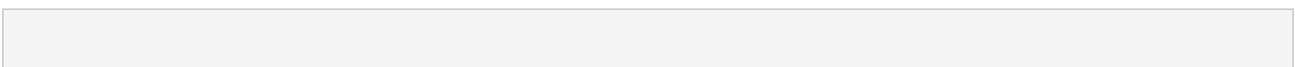
## **Key Features and Benefits:**

- Provides students with samples of the tools that practicing HR administrators use for planning, recruiting, interviewing, selecting, evaluating, compensating, and developing staff personnel
- Dedicates separate chapters to areas often neglected in other texts: collective bargaining, human resources responsibility for classified personnel, accountability, and organizational climate and the human resources function
- Features engaging simulations in the form of case studies and critical questions to help students apply the concepts to practice

## **Accompanied by High-Quality Ancillaries**

**Instructors' Resources on CD-ROM** includes a test bank, sample syllabi, PowerPoint slide presentations, and more. Contact SAGE to request your copy.

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