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*Shen Long Gong Zuo Shi*

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This book aims at helping new beginners make beautiful PPT by Powerpoint 2010. In this book, it introduce some basic knowledge and usages of making PPT and it also provide them with professional guideline in terms of solving common problems so that they do not make detours in this regard. This book is divided into 12 chapters, including making PPT, color, layout, PPT making conception, writing art in PPT, using photos, diagram, using forms and charts to make PPT more impressive. Moreover, people will know better about your PPT through these ways.

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