

# Pogue's Basics: Essential Tips and Shortcuts (That No One Bothers to Tell You) for Simplifying the Technology in Your Life

David Pogue

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Pogue's Basics: Essential Tips and Shortcuts (That No One Bothers to Tell You) for Simplifying the Technology in Your Life David Pogue

#### New York Times Bestseller

Did you know that can you scroll a Web page just by tapping the space bar? How do you recover photos you've deleted by accident? What can you do if your cell phone's battery is dead by dinnertime each day? When it comes to technology, there's no driver's ed class or government-issued pamphlet covering the essentials. Somehow, you're just supposed to know how to use your phone, tablet, computer, camera, Web browser, e-mail, and social networks. Luckily, award-winning tech expert David Pogue comes to the rescue with Pogue's Basics, a book that will change your relationship with all of the technology in your life. With wit and authority, Pogue's Basics collects every essential technique for making your gadgets seem easier, faster, and less of a hassle. Crystal-clear illustrations accompany these 225 easy-to-follow tips. Tips include:

Make the type bigger on your screen · Bring a wet phone back from the dead · The fastest way to charge an iPad · The 10 best apps to put on your phone · How to type symbols · Bypass annoyingly long voice mail instructions · Use map apps on your phone without an Internet connection · Sign a contract electronically · See what's in a file without opening it · The 12 best free services on the Web · Turn off automatic bullets, lists, and links in Word · Protect yourself from online scams and viruses · Set up an automatic backup system on your computer · What to do about junk e-mail · Send photos so that they don't bounce back · Print or email articles without ads · How to get money for your used electronics · Rename a bunch of files in one fell swoop · Make YouTube videos sharper · and much more.

At last, you can lose that nagging, insecure feeling that you're not the master of your own gadgets. The tech tips in *Pogue's Basics* are all you need?the shortcuts to a happier technological life.



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